

**MINUTES  
REGULAR MEETING  
UTILITY SERVICE BOARD  
MAY 18, 2009**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, May 18, 2009.

The meeting was called to order by Chairman Alex Emmons.

**UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:**

Alex Emmons – Chairman  
Wayne Schuetter – Vice Chairman  
Rick Stradtner - Secretary  
Doug Schulte – Water Commissioner  
Mike Harder – Wastewater Commissioner  
Greg A. Krodel – Gas Commissioner  
Ken Sendelweck – Electric Commissioner

**ALSO PRESENT:**

Jerry Schitter – Electric Distribution Manager  
Windell Toby – Electric Generation Manager  
Michael A. Oeding – Gas & Water Manager  
Ed Hollinden – Wastewater Manager  
Bud Hauersperger – General Manager  
Sandy Hemmerlein – City Attorney

**PLEDGE OF ALLEGIANCE** (B-19)

Chairman Alex Emmons led the Pledge of Allegiance.

**QUOTE OPENING: SURPLUS SUBSTATION TRANSFORMERS – ELEC. DIST.** (B-27)

Sandy Hemmerlein stated there are three transformers to be sold. She opened the quotes and read them aloud as follows:

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|----|---|-------------|
| 1. | Environmental Protection Services<br>Wheeling, WV | \$14,361.00 |
| 2. | Mountain West Transformer<br>Pocatello, ID        | \$ 6,100.00 |

Hemmerlein stated that in the quote it said that additional money would be paid if the transformers were sold within 12 months after reconditioning them. Hemmerlein said that this is not what was asked for in the quote package. They were asked to submit quotes for the transformers in “as is” condition.

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| 3. | Clean Harbors Environmental Services<br>Twinsburg, OH | \$12,240.00 |
| 4. | Transformer Decommissioning, Inc.<br>Indianapolis, IN | \$ 9,747.42 |
| 5. | Solomon Corporation<br>Solomon, KS                    | \$24,170.00 |
| 6. | Jerry's Electric, Inc.<br>Colman, SD                  | \$ 7,845.00 |

Jerry Schitter asked to award the sale to Solomon Corporation for \$24,170.00, on the condition the terms in their letter are agreeable. Ken Sendelweck made the motion to award the sale to Solomon Corporation, subject to reviewing their letter. Rick Stradtner seconded the motion. Motion approved, 7-0.

**QUOTE OPENING: LOADER BACKHOE – GAS & WATER** (B-145)

Sandy Hemmerlein opened the quotes and read them aloud as follows:

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| 1. | Whayne Supply<br>Evansville, IN | \$85,830.48<br><u>- 50,000.00</u><br>\$35,830.48 | trade-in |
|----|---------------------------------|--|----------|

The quote included a non-collusion affidavit.

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| 2. | Hopf Equipment<br>Huntingburg, IN | \$77,625.00<br><u>- 62,775.00</u><br>\$14,850.00 | trade-in |
|----|-----------------------------------|--|----------|

The quote included a non-collusion affidavit.

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| 3. | K & W Equipment Company<br>Evansville, IN | \$85,500.00<br><u>- 55,000.00</u><br>\$30,500.00 | trade-in |
|----|---|--|----------|

The quote included a non-collusion affidavit.

Mike Oeding asked to accept the low quote from Hopf Equipment, provided it meets the specifications. Doug Schulte made a motion to accept the quote from Hopf Equipment for \$14,850, subject to reviewing the specifications. Wayne Schuetter seconded the motion. Motion approved, 7-0.

**APPROVAL OF MINUTES** (B-215)

Chairman Alex Emmons presented the minutes of the April 20, 2009, Regular Meeting and asked if there were any corrections or amendments.

Sandy Hemmerlein stated that a correction needed to be made regarding the bid opening for the sale of surplus equipment for the Wastewater Department. Hemmerlein said she read the bid incorrectly from Massey Farms for the floater.

April 20, 2009 Regular Meeting: Page 20 under the heading “Bid Opening: Surplus Equipment - Wastewater” the minutes read “Massey Farms, Item #1 (floater), \$30,152.00.”

Sandy Hemmerlein asked for the minutes to be corrected to read “Massey Farms, Item #1 (floater), \$30,152.50.”

Wayne Schuetter stated there was also an omission under the quote opening for the Flow Monitoring Equipment for the Wastewater Department. The minutes failed to show who seconded the motion to accept the low quote from Gripp, Inc.

April 20, 2009 Regular Meeting: Page 20 under the heading “Quote Opening: Flow Monitoring Equipment - Wastewater” the minutes read “Doug Schulte made a motion to accept the low quote from Gripp, Inc. for \$9,871, subject to reviewing the specifications. Motion approved, 6-0.”

Wayne Schuetter asked for the minutes to be amended to read “Doug Schulte made a motion to accept the low quote from Gripp, Inc. for \$9,871, subject to reviewing the specifications. Wayne Schuetter seconded the motion. Motion approved, 6-0.”

Mike Harder made a motion to approve the minutes of the April 20, 2009, Regular Meeting as corrected. Doug Schulte seconded the motion. Motion approved, 7-0.

**PUBLIC BUSINESS: REQUEST TO MOVE HYDRANT – JIM MATHEIS** (B-255)

Jim Matheis of 1270 Second Avenue came before the Board to ask the Board’s permission to move the fire hydrant next to the end of his driveway at no charge.

Matheis said he cannot get his trailer into his driveway easily with the hydrant in the way. He also said that 1/3 of his driveway is on his neighbor’s land. He would like to move the fire hydrant and widen his driveway, so his entire driveway is on his land, in the event he would ever sell his home.

Matheis said Mike Oeding informed him the fire hydrant can be moved, but only at his expense. Matheis does not feel he should have to pay to move the hydrant when he had no say in where the hydrant was placed. He said he was told 30 years ago that the hydrant would be moved after a traffic accident involving the fire hydrant. The hydrant was never moved and he never pursued the issue.

Mike Oeding explained that in the Ordinance it states that any moving of a water line at the owner’s request, in which a hydrant is included, will be done at the owner’s expense. Oeding said they have never moved a fire hydrant without billing the owner.

Oeding said the estimated cost to move this hydrant would be \$1,500 to \$1,800. Due to the location, Oeding would have to have flagmen out on the street directing traffic for highway road control. Oeding said the hydrant is in the road right-of-way, in the middle of a curve.

Sandy Hemmerlein suggested getting an ingress and egress easement from Matheis' neighbor, which happens to be his son, to allow him to drive on his neighbor's property to access his driveway. Then a future owner could not withdraw Matheis' access to his driveway.

After hearing all of Mr. Matheis' information and the current Ordinance and policies regarding such requests, Chairman Alex Emmons said he did not see any reason to deviate from the current Ordinance or policies, and no other Board member voiced their disagreement with Chairman Emmons. Mr. Matheis thanked the Board for their time.

#### **DIGGER DERRICK BID REVIEW & RECOMMENDATION TO AWARD** (B-349)

Jerry Schitter stated after reviewing the bids for the Digger Derrick truck, the low bid from Sternberg International for \$218,854, met all of the specifications and Schitter recommended accepting the bid.

Greg Krodel made a motion to accept the bid from Sternberg International for \$218,854, for the Digger Derrick truck. Wayne Schuetter seconded the motion. Motion approved, 7-0.

#### **PAVING ESTIMATE FOR METER DEPT. PARKING LOT** (B-377)

Schitter said he obtained an estimate from J H Rudolf last fall for the paving of the Meter Department and Wire Storage Building parking lot. The estimate last fall was \$42,000. The estimate was higher due to the high gas prices, which drive the pavement prices.

Schitter stated he asked J H Rudolph for a new estimate a couple of weeks ago and the estimate went down to \$38,030 to pave and grade the lot. Schitter said they saved close to \$4,000 by waiting six months to pave. According to City Ordinance, you have two years to pave any new parking lots, and Schitter said they are very near the end of that two years and the paving has to be done.

According to Sandy Hemmerlein the paving costs were bid out at the beginning of the year with the annual supply bids that apply to the whole city, so Schitter was not required under law to obtain any more quotes.

Rick Stradtner made a motion to approve the paving and grading of the Meter Department and Wire Storage Building parking lot by J H Rudolph for approximately \$38,030. Doug Schulte seconded the motion. Motion approved, 7-0.

#### **REPORT ON STACK TESTING** (B-429)

Windell Toby stated the stack testing on the Power Plant was scheduled to start on June 10<sup>th</sup>, but due to a scheduling conflict, has been moved to June 9<sup>th</sup>. The Power Plant will start running on June 7<sup>th</sup> to make sure there are no problems before the stack testing begins.

#### **ELECTRIC PLANNING COMMITTEE REPORT** (B-441)

Ken Sendelweck, Chairman of the Electric Planning Committee, stated the committee did not meet during the past month.

**PERMISSION TO ADVERTISE FOR QUOTES TO FINISH STORAGE BUILDING** (B-443)

Mike Oeding stated he would like permission to obtain quotes for the June meeting to finish out the Storage Building. The project will entail installing the floor, adding the garage doors, and completing the ceiling and side wall insulation.

Mike Harder made a motion to approve the specifications of the project and grant Oeding permission to obtain quotes for the project. Ken Sendelweck seconded the motion. Motion approved, 7-0.

**UPDATE ON CHURCH AVE. WATER MAIN REPLACEMENT** (B-462)

Oeding informed the Board that all home services are now switched over to the new main. The service for Holy Family Church and School will be switched over next week after school lets out for the summer. After that the paving will be completed.

Oeding said he received a call from City Engineer, Chad Hurm, late this afternoon to let him know that Messmer Mechanical had submitted the Certificate for Substantial Completion for the project. Hurm reviewed the Certificate and approves signing it at this time. This will start the warranty period for the pipe that Messmer's has installed.

Wayne Schuetter made a motion to approve the signing of the Certificate of Substantial Completion. Greg Krodel seconded the motion. Motion approved, 7-0.

**HYDRANT FLUSHING** (B-492)

Oeding stated that the spring hydrant flushing has been completed. All hydrants and valves have been flushed and some maintenance is being done.

**CHARGE FOR LOCATING METERS** (B-496)

Oeding also wanted to make the Board aware of problems they have been having with several homeowners burying their water meters. They cannot be found and a crew has to be sent out to locate the meter and then uncover it in order for it to be read.

In one instance, over a foot of landscape dirt was covering the meter, in addition to mulch. The radios cannot read these meters when they are buried.

Oeding stated that they are charging homeowners to locate and uncover these buried meters. Oeding said in these instances, the meters need to be raised up to allow them to be read without problems, or to be able to service the meters.

Oeding said a message will be put on the bills next month informing the customers of these problems and charges, and he would also like to get word out in the media to let the customers know.

### **GAS PLANNING COMMITTEE REPORT** (B-537)

Greg Krodel, Chairman of the Gas Planning Committee, stated the committee did not meet during the past month.

### **WATER PLANNING COMMITTEE REPORT** (B-538)

Doug Schulte, Chairman of the Water Planning Committee, stated the committee did not meet during the past month.

### **RESULTS OF FLOW MONITORING EQUIPMENT PURCHASED** (B-539)

Ed Hollinden stated that the low quote from Gripp, Inc. for the flow monitoring equipment did meet the specifications and the equipment has been ordered.

### **DRYING BEDS COMPLETE** (B-542)

Hollinden also reported that the work on the two drying beds was completed as of May 6<sup>th</sup> by Streicher Construction. Hollinden said they did a nice job. He said he has not yet received the bill for the work done.

### **WASTEWATER PLANNING COMMITTEE REPORT** (B-552)

Mike Harder, Chairman of the Wastewater Planning Committee, stated the committee did not meet during the past month.

### **BUSINESS OFFICE SOFTWARE UPDATE** (B-556)

Bud Hauersperger said the Business Office has been conducting interviews and viewing presentations from vendors to purchase new utility billing and financial software. The search has been narrowed to two vendors. He said more detailed information will be gathered from these vendors and estimated pricing will be obtained. Hauersperger is hoping to have selected a vendor in another month.

### **ENERGY SYSTEMS GROUP UPDATE** (B-599)

Hauersperger stated that Energy Systems Group would be coming in tomorrow and Wednesday to do energy audits at all of the City's facilities to look for opportunities for energy savings. They will also be doing a financial verification of all the data they have received for the Power Plant.

### **FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET** (B-608)

Rick Stradtner reported the Finance Committee had met and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Wayne Schuetter made a motion to approve the claims as presented. Ken Sendelweck seconded the motion. Motion approved, 7-0.

There being no further business to come before the Board, the meeting was adjourned at 7:44 PM upon motion by Greg Krodel and second by Wayne Schuetter. Motion approved, 7-0.

The minutes were hereby approved \_\_\_\_\_ with \_\_\_\_\_ without corrections this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

Attest: \_\_\_\_\_  
Secretary Chairman